

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
JANUARY 18, 2021**

**Call to Order**

President Linton Skewes called the meeting to order at 6:32 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Julie Ostrowski, Randy Sorenson (V), Dan Gruhn (V) and Scott Cincotta (V). District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff (V) and recorder Tracey Kiser (V) were also in attendance. Guests included Scott Katterhagen (V), Chris McBryde (V) and Katy Johnson. (V) indicates virtual attendance.

**Minutes**

The school board minutes of December 21, 2020 were reviewed and approved on a motion by Sorenson, second by Cincotta. Motion carried 5-0.

**Treasurer's Report**

The December 2020 treasurer's report was reviewed. Cash on hand - \$721,215.69, receipts total \$1,173,109.35, disbursements total \$902,360.64 and the end balance total is \$991,964.40. The treasurer's report was approved on a motion by Cincotta, second by Sorenson. Motion carried 5-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Gruhn, second by Sorenson to approve vouchers payable in the amount of \$726,607.94. Motion carried 5-0.

**PTO Report**

The Carnival of Lights fundraiser held at Jellystone Park had 64 cars and raised almost \$400.00. Upcoming events include a Cornhole Tournament at TinCAN Roadhouse on March 13, a PTO Culver's Night, Family Fun Night and an outdoor Color Run.

**Public Comments**

There were no public comments.

**Old Business**

**Election** – Scott Cincotta is running unopposed for school board in the spring 2021 election.

**Calendar** – There will be no school for students on Martin Luther King, Jr. Day 2022 and there will be teacher inservice days every month next school year. An updated calendar will be available soon.

**New Business**

**Open Enrollment Projections** – A motion was made by Cincotta, second by Gruhn to approve the projected open enrollment numbers for the 2021-2022 school year (4K=17; Kindergarten=22; 1st grade=11; 2nd grade=none; 3rd grade=2; 4th grade=19; 5th grade=none; 6th grade=4; 7th grade=none; 8th grade=1); as required by the Wisconsin Department of Public Instruction. Motion carried 5-0.

**Registration-Kindergarten and 4K** – Registrations for both kindergarten and 4K are still coming in.

**Staff Updates** – Ms. Retzlaff is working on the professional staff salary schedule changes. Per Ms. Stevenson at least 60% of the staff want COVID vaccinations when they are available. Mr. Sorenson suggested staggering days for vaccinations to reduce the number of staff out at one time.

**Building and Grounds Update** – Supervisor Scott Katterhagen stated the dumpster cover/fencing had been finished and four smart boards had been installed.

**Technology Updates** – Per Chris McBryde, Ms. Brede (7/8 computer teacher) and Mr. Bingenheimer (8<sup>th</sup> grade math teacher) did a tremendous job filling in for her while she was out. She is currently looking for a computer with a touch screen for 1<sup>st</sup> grade students.

**Food Service Report** – The average breakfasts served is 39 and the average lunches served is 410.

**Health Aide Report** – There were 198 visits to the health room in the last month.

**Policy Updates** – A motion to approve the first reading of Volume 30, Number 1 was made by Gruhn, second by Sorenson. Motion carried 5-0.

**UGES Highlights** – Per Ms. Stevenson the 8<sup>th</sup> grade graduation ceremony will most likely be held outside. The graduation date of June 2 will remain the same however, the time of the ceremony will be moved up to 6:00 PM, from 6:30 PM. The girls' basketball season begins on January 25. UGES will allow two spectators per athlete. A motion was made by Sorenson, second by Gruhn to designate Scott Cincotta as the district proxy at the WASB state convention in January. Motion carried 5-0.

**Coming Dates**

Regular School Board Meeting – February 15, 2021, 6:30 PM, Board Room.

**Adjournment**

A motion was made by Gruhn, second by Skewes to adjourn the meeting at 7:02 PM. Motion carried 5-0.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk