

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
NOVEMBER 16, 2020**

**Call to Order**

President Linton Skewes called the meeting to order at 6:30 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Randy Sorenson (V), Dan Gruhn (V) and Scott Cincotta (V). District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff (V) and recorder Tracey Kiser (V) were also in attendance. Guests included Scott Katterhagen (V), Chris McBryde (V), MJ Cooper (V), Tiffany Passe (V), Cathy Conley (V), Deb Olson (V), John Ashley (V), Nikki Callewaert (V), Kim Puls (V), Andrea Luburich (V), Janette Kieffer (V), Angela Klingemeier (V), Stephanie Kurt (V), Marianne Squires (V) and Katy Johnson. (V) indicates virtual attendance.

**Minutes**

The school board minutes of October 19, 2020 were reviewed and approved on a motion by Cincotta, second by Sorenson. Motion carried 4-0.

**Treasurer's Report**

The October 2020 treasurer's report was reviewed. Cash on hand - \$2,578,371.69, receipts total \$50,025.58, disbursements total \$1,213,947.94 and the end balance total is \$1,414,449.33. The treasurer's report was approved on a motion by Gruhn, second by Cincotta. Motion carried 4-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Gruhn, second by Sorenson to approve vouchers payable in the amount of \$840,970.41. Motion carried 4-0.

**PTO Report**

Katy Johnson informed the board the PTO had their annual budget meeting in November where they approved all but one teacher request. They made \$150.00 on the Box Tops contest and the book fair went well. They plan to hold a 50/50 raffle at the Union Grove Tree Lighting on Dec. 3. UGES Night is November 30 at the Jellystone Carnival of Lights.

**Public Comments**

There were no public comments.

**Old Business**

**Insurance Update** –Ms. Stevenson informed the board there would be no health insurance increases this year.

**New Business**

**WASB Member Recognition, Level V** – John Ashley from WASB presented Scott Cincotta with a plaque virtually, recognizing him for dedication and training/professional development in his school board service.

**Election** – Scott Cincotta will run for school board again in the spring.

**Staff Updates** – Ms. Stevenson complimented the teaching staff on their exceptional performance during such chaotic times. At the start of trimester 2, 4K-5<sup>th</sup> grade virtual students will have different teachers dedicated solely to virtual students. There will be a 6<sup>th</sup>-8<sup>th</sup> grade virtual day in December.

**Building and Grounds Update** – Supervisor Scott Katterhagen said the installation of the air filtration system should be completed this week. The recent storm and subsequent power outage necessitated repairs that affected systems throughout the building.

**Technology Updates** – Per Chris McBryde the storm/power outage severely damaged three projectors but she had spares. She plans to update the WiFi with E-rate funds and with funds from CESA she will purchase 28 smart boards.

**Food Service Report** – The average breakfasts served is 20 and the average lunches served is 297. As of November 9, all student lunches have been free.

**Health Aide Report** – There were 210 visits to the health room in the last month. 52 students have been quarantined and two staff members.

**Policy Updates** – There were no policy updates at this time.

**UGES Highlights** – No highlights were discussed.

**Coming Dates**

Regular School Board Meeting – December 21, 2020, 6:30 PM, K-4 Cafeteria.

**Adjournment**

A motion was made by Cincotta, second by Sorenson to adjourn the meeting at 7:11 PM. Motion carried 4-0.

Respectfully submitted,

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Linton Skewes, President

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Scott Cincotta, Acting Clerk