

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
APRIL 20, 2020**

**Call to Order**

President Linton Skewes called the meeting to order at 6:33 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Daniel Gruhn (V), Julie Ostrowski, Randy Sorenson and Scott Cincotta (V). (V denotes virtual attendance). District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff and recorder Tracey Kiser were also in attendance. Guests included Scott Katterhagen.

**Minutes**

The school board minutes of March 16, 2020 were reviewed and approved on a motion by Sorenson, second by Ostrowski. Motion carried 5-0.

**Treasurer's Report**

The March 2020 treasurer's report was reviewed. Cash on hand - \$894,781.47, receipts total \$1,841,226.28, disbursements total \$751,076.41 and the end balance total is \$1,984,931.34. The treasurer's report was approved on a motion by Sorenson, second by Cincotta. Motion carried 5-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Cincotta, second by Sorenson to approve vouchers payable in the amount of \$1,123,595.32. Motion carried 5-0.

**PTO Report**

The spring book fair may still be rescheduled.

**Public Comments**

There were no public comments.

**Old Business**

**Open Enrollment Update** – The district has received 93 open enrollment applications to date. No applications have been received since the COVID-19 closures.

**Registration Update** – No updates are available at this time.

**New Business**

**Oath of Office** – Julie Ostrowski and Linton Skewes both took the oath of office.

**Joint School Board Meeting** – This meeting was canceled and there is no anticipated reschedule date.

**Staff Updates** – Ms. Stevenson sent a survey to district parents requesting their opinions regarding our virtual learning and she received very positive reviews.

**Building and Grounds Update** – Per Scott Katterhagen victaulic fittings are being replaced, accommodations to the STEM lab are being done including moving of stations as well as painting throughout the building.

**Technology Updates** – Chromebooks are being used by grades 4-8 for virtual learning.

**Food Service Report** – “Brunch-to-Go” lunches for students have been available since March 18, 2020 and have been well received. Average lunches picked up is approximately 100-140.

**Health Aide Report** –The health aide is contacting parents about picking up medications during the coronavirus school closure.

**Policy Updates** – No updates at this time.

**UGES Highlights** – Ms. Stevenson received word today from the Wisconsin Department of Instruction that summer school may not begin until after June 30.

**Administrative Comments**

A motion was made by Sorenson, second by Cincotta to continue to pay all staff throughout the school closure. Motion carried 5-0.

**Coming Dates**

Regular School Board Meeting – May 18, 2020, 6:30 PM, Cafeteria.

**Adjournment**

A motion was made by Sorenson, second by Cincotta to adjourn the meeting at 7:23 PM. Motion carried 5-0.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk