

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
MARCH 16, 2020**

**Call to Order**

President Linton Skewes called the meeting to order at 6:30 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Daniel Gruhn, Julie Ostrowski, and Scott Cincotta. District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff and recorder Tracey Kiser were also in attendance. Guests included Scott Katterhagen.

**Minutes**

The school board minutes of February 17, 2020 were reviewed and approved on a motion by Gruhn, second by Cincotta. Motion carried 4-0.

**Treasurer's Report**

The February 2020 treasurer's report was reviewed. Cash on hand - \$2,241,245.80, receipts total \$916,968.43, disbursements total \$2,263,432.76 and the end balance total is \$894,781.47. The treasurer's report was approved on a motion by Cincotta, second by Ostrowski. Motion carried 4-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Cincotta, second by Gruhn to approve vouchers payable in the amount of \$2,251,239.40. Motion carried 4-0.

**PTO Report**

Ms. Stevenson attended the last PTO meeting, which was a social to recruit new members. Per Ms. Stevenson the meeting was very positive and well attended.

**Public Comments**

There were no public comments.

**Old Business**

**Open Enrollment Update** – The district has received 92 open enrollment applications to date.

**Registration Update** – Registration is proceeding as anticipated. A more detailed report will be provided next month.

**New Business**

**Staff Updates** – Another long-term substitute for a teacher on maternity leave begins March 30.

**Building and Grounds Update** – Per Scott Katterhagen his crew has been very busy deep cleaning the building.

**Technology Updates** – All 4<sup>th</sup> and 5<sup>th</sup> grade students were assigned chromebooks to be picked up this week.

**Food Service Report** – Average lunches served is 390 and the average breakfasts served is 55. The food service staff will be preparing “Brunch-to-Go” lunch bags for students starting March 18, 2020.

**Health Aide Report** – There were 590 student office visits since the last board meeting. The health aide is currently contacting parents about picking up medications during the coronavirus school closure.

**Policy Updates** – No updates at this time.

**UGES Highlights** – Families/friends of past UGES employees who recently passed away are planning to make donations towards some kind of memorial and/or scholarship.

**Coming Dates**

Regular School Board Meeting – April 20, 2020, 6:30 PM, Board Room.

**Adjournment to Closed Session**

A motion was made by Cincotta, second by Ostrowski to adjourn to closed session at 6:57 PM. Motion carried 4-0.

**Closed Session/Adjournment**

Closed session began at 6:59 PM. No business was conducted. A motion was made by Cincotta, second by Gruhn to adjourn the meeting at 7:50 PM. Motion carried 4-0.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk