

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
NOVEMBER 18, 2019**

**Call to Order**

President Linton Skewes called the meeting to order at 6:30 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Daniel Gruhn, Julie Ostrowski, Scott Cincotta and Randy Sorenson. District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff and recorder Tracey Kiser were also in attendance. Guests included Scott Katterhagen and Chris McBryde.

**Minutes**

The school board minutes of October 28, 2019 were reviewed and approved on a motion by Cincotta, second by Sorenson. Motion carried 5-0.

**Treasurer's Report**

The October 2019 treasurer's report was reviewed. Cash on hand - \$4,137,214.92, receipts total \$69,334.98, disbursements total \$2,098,448.31 and the end balance total is \$2,108,101.59. The treasurer's report was approved on a motion by Ostrowski, second by Sorenson. Motion carried 5-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Cincotta, second by Gruhn to approve vouchers payable in the amount of \$662,000.49. Motion carried 5-0.

**PTO Report**

The PTO recently purchased ten iPads for first grade.

**Public Comments**

There were no public comments.

**Old Business**

**Insurance Update** – All eligible staff completed the Form Fire form online to enable the district to more easily shop for alternate insurance coverage.

**2020 Delegate for Delegate Assembly** – This item will be discussed next month as Ms. Stevenson is waiting for more information.

**Handbook** – Since Ms. Stevenson is waiting for legal information regarding the handbook this item will be discussed next month.

**New Business**

**Approval of 66.0301 Agreement** – A motion to approve the 66.0301 agreement with Kansasville School as presented for the 2019-2020 school year was made by Gruhn, second by Cincotta. Motion carried 5-0.

**Staff Updates** –A motion to approve the retirement of Sherry Peterson at the conclusion of the 2019-2020 school year was made by Ostrowski, second by Sorenson. Motion carried 5-0.

**Building and Grounds Update** – Mr. Katterhagen updated the board regarding work being done on the HVAC system and the loudspeakers. He is currently waiting to hear from the Village of Union Grove regarding the fire alarm system.

**Technology Updates** – Per Chris McBryde the phone system upgrades are being installed.

**Food Service Report** – Average lunches served is 410 and the average breakfasts served is 66.

**Health Aide Report** – There were 346 student office visits since the last board meeting.

**Policy Updates** – A motion to approve the second and final reading of Volume 28, #2 was made by Sorenson, second by Cincotta. Motion carried 5-0.

**UGES Highlights** – Ms. Stevenson discussed the district report card from the Wisconsin Department of Instruction. UGES has improved every year and this year the district score was 80.5, exceeds expectations.

**Coming Dates**

Regular School Board Meeting – December 16, 2019, 6:30 PM, Board Room.

State Convention – January 22-24, 2020.

**Adjournment to Closed Session**

A motion was made by Gruhn, second by Cincotta to adjourn to closed session at 7:12 PM. Motion carried 5-0.

**Closed Session/Adjournment**

Closed session began at 7:13 PM. No business was conducted. A motion was made by Cincotta, second by Sorenson to adjourn the meeting at 7:25 PM. Motion carried 5-0.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk