

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
MARCH 18, 2013**

**Call to Order**

President Linton Skewes called the meeting to order at 6:30 P.M.

**Roll Call & Quorum**

Board members present were Linton Skewes, Julie Ostrowski, Scott Cincotta and Randy Sorenson. Administrator Brenda Stevenson, Principal Tom Johnson, and Financial Manager Debbie Reesman were also in attendance. Guests included Rachel Loppnow and Scott Katterhagen.

**Minutes**

The school board minutes of February 18, 2013 were reviewed and approved on a motion by Cincotta, second by Ostrowski. Motion passed.

**Treasurer's Report**

The February 2013 treasurer's report was reviewed. Cash on hand - \$1,416,961.35, receipts total \$318,116.81, disbursements total \$509,359.48 and the end balance total is \$1,225,718.68. The treasurer's report was approved on a motion by Sorenson, second by Cincotta. Motion passed.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Cincotta, second by Sorenson to approve vouchers payable in the amount of \$1,428,524.57. Motion passed.

**PTO Report**

The recent very successful Subway Dining Out on March 19 and an upcoming skate night were discussed.

**Public Comments**

No public comments at this time.

**Old Business**

**Open Enrollment Update** – The district has received 129 applications as of March 18, 2013. There are 19 applications for kindergarten and 52 district kindergarten students have registered.

**Insurance Update** – Mrs. Stevenson will meet with Eugene Dunk from WEA Trust on April 5 to discuss options and rates.

**New Business**

**Staff Updates** – Per Mrs. Stevenson if student counts are low for next year, staff will be reassigned. Possible retirements will be discussed in closed session.

**Building Update** – Scott Katterhagen stated the heating issues have been resolved. Due to the surrounding areas having high levels of molybdenum in their water, Mr. Katterhagen checked with the Union Grove Water Department and the levels are safe in Union Grove.

**Technology Update** –No news at this time.

**Food Service Update** – There was an average of 82 breakfasts served and 474 lunches this month. Due to the recent resignation of one staff member, the food service department hired an additional service person for the K-4 kitchen.

**Health Aide Report**– The health room report stated there were 243 health room visits this month with 3,148 visits for the year.

**Policy Updates** – Policy volume 22, #1 was given to the board for review.

**Bus Contract** – A motion to approve the Dousman Transport busing contract for the 2014-2015 school year, with a 1.7% increase was made by Cincotta, second by Sorenson. Motion passed.

**Building Walk-Through** – The board will tour the building on March 25 at 6:00 PM.

**Budget Update** – Per Mrs. Stevenson there were higher than anticipated costs associated with substitute teachers and the buildings/maintenance department this year.

**Special Education Update** – Mrs. Stevenson stated the area administrators are working on a more equitable method of billing the schools for special education services. This new method should include paying only for services each district uses by units of time.

**UGES Highlights** – The district received a \$2,500.00 check from *Farmer's Grow*, thanks to a nomination from Linton Skewes. The money will go towards replanting in the outdoor classroom including trees, a lilac “fence” around the ball diamond and tools for students to use in the gardens. Mr. Allen showed a video on RtI.

### **Administrative Report**

Mr. Johnson shared information with the board regarding the recent chorus festival, the February 22 staff inservice with a speaker from CESA I and he noted the 6<sup>th</sup> grade were awarded a certificate by the Milwaukee Museum which will hang in the museum commemorating their exemplary behavior there while on a field trip.

### **Coming Dates**

April 22, 2013 – Regular School Board Meeting, 6:30 PM.

### **Adjournment to Closed Session**

A motion was made by Ostrowski, second by Sorenson to adjourn to closed session at 7:40 p.m. A roll call vote was taken with all members agreeing to adjourn. Motion passed.

### **Closed Session**

Closed session began at 7:41 p.m. Items discussed included retirements, staffing concerns and Camp Timber-lee. A motion was made by Ostrowski, second by Cincotta to reconvene into open session at 8:05 p.m. Motion passed.

### **Open Session**

A motion to accept the retirements of three staff members was made by Sorenson, second by Ostrowski. Motion passed. A motion to approve a non-renewal of staff contract was made by Sorenson, second by Cincotta. Motion passed. The meeting was adjourned at 8:10 p.m., on a motion by Ostrowski, second by Sorenson. Motion passed.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk