

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
APRIL 22, 2013**

**Call to Order**

President Linton Skewes called the meeting to order at 6:30 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Julie Ostrowski, Scott Cincotta, Debbie Rueber and Randy Sorenson. Administrator Brenda Stevenson, Principal Tom Johnson, and Financial Manager Debbie Reesman were also in attendance. Guests included Rachel Loppnow, Scott Katterhagen, Patti Mork, Cathy Spiegelhoff, and Chris McBryde.

**Minutes**

The school board minutes of March 18, 2013 were reviewed and approved on a motion by Sorenson, second by Cincotta. Motion passed.

**Treasurer's Report**

The March 2013 treasurer's report was reviewed. Cash on hand - \$1,225,718.68, receipts total \$1,256,120.86, disbursements total \$1,230,559.42 and the end balance total is \$1,251,280.12. The treasurer's report was approved on a motion by Sorenson, second by Ostrowski. Motion passed.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Cincotta, second by Rueber to approve vouchers payable in the amount of \$950,313.02. Motion passed.

**PTO Report**

The upcoming K-4 Skate Night at Traxside Skating on April 29, the recently completed Flower Power bulb sale and the Goodwill Pack'er Up Donation drive were discussed.

**Public Comments**

Debbie Rueber inquired about student teachers and test scores.

**Old Business**

**Open Enrollment Update** – The district has received 150 applications as of March 22, 2013.

**Policies** – A motion was made by Sorenson, second by Cincotta to approve the revised policies as presented. Motion passed.

**Insurance Update** – Mrs. Stevenson presented upcoming changes to the WEA insurance plan including a 5% increase in staff contributions and switching to the base plan. A motion was made by Sorenson, second by Rueber to adopt the changes to the WEA insurance plan. Motion passed.

**New Business**

**Staff Updates** – Per Mrs. Stevenson changes for the 2013-2014 school year include Mrs. Jones moving from first grade to sixth grade, Mrs. Gabinski moving from sixth grade to fifth grade, and Mrs. Luburich moving from second grade to first grade. Interviews for the art and cross-categorical positions will take place the week of May 6.

**Building Update** – All building requests are on hold for now. Scott Katterhagen was directed to get the round building final classroom renovations on the schedule only. Rueber suggested sharing large equipment purchases with the high school. Skewes inquired about the status of security cameras. Mrs. Stevenson stated they are on the “wish list” at this time.

**Technology Update** –Per Chris McBryde the district needs to purchase eight more access points for the wireless Internet at a cost not to exceed \$5,000.00. The new leased copiers have made over 212,000 copies in one month. Rachel Loppnow received a \$175.00 grant from retired SLUE members.

**Food Service Update** – There was an average of 88 breakfasts served and 471 lunches this month.

**Health Aide Report** – The health room report stated there were 211 health room visits this month.

**Election Results/Oath of Office** – Rueber and Sorenson took the oath of office. A motion was made by Sorenson, second by Cincotta for board members to maintain current positions (Skewes-President, Ostrowski-Clerk, Sorenson-Treasurer, Cincotta-Vice President, and Rueber-Director). Motion passed.

**Approval of Letter of Understanding** – A motion was made Cincotta, second by Ostrowski to approve the letters of understanding between the District and UGYBA (for the concession stand and ball diamond use) and between the District and the Village of Union Grove (ball diamond use only). Motion passed. Rueber requested a more detailed list of costs.

**Budget Revisions** – A motion was made by Sorenson, second by Cincotta to transfer \$4,000.00 from Instructional Services to Support Services. Motion passed.

**Designate Assistant Clerk/Treasurer** – This issue will be discussed further next month.

**Special Education/Cost Distribution** – A motion to approve the new special education cost distribution (unit model) was made by Sorenson, second by Ostrowski. Motion passed.

**CESA #2-Delegate Convention** - A motion was made by Rueber, second by Cincotta to approve Randy Sorenson as the delegate to the CESA #2 convention on May 21, 2013. Motion passed.

**Safety Plan** – Katterhagen is working with a committee to meet DPI and insurance requirements. Rueber inquired about AED checks. A motion to accept the safety plan for DPI as presented was made by Cincotta, second by Rueber. Motion passed.

**Handbook Revisions** – Several changes were made to the Teacher Handbook including the number of contract days revised to 180 due to the waiver from DPI, increasing the inservice days to 5-8, employees will now earn 8 sick days plus 2 “casual days” and extracurricular activities not compensated for in the past will now be compensated including Battle of the Books and JASON Project. Changes made to the Custodian Handbook include language revised from “both schools” to one school. A motion was made by Sorenson, second by Ostrowski to accept the revisions to the Teacher and Custodian Handbooks as presented. Motion passed.

**State Budget Update** – No new information to share at this time.

**Administrative Report**

Mr. Johnson shared information with the board regarding the spring musical *Seussical, Jr.*, boys' volleyball winning the conference, the final Battle of the Books celebration where the jazz band performed and the 4<sup>th</sup> grade recorder concert/5<sup>th</sup> grade tour.

**Coming Dates**

May 20, 2013 – Regular School Board Meeting, 6:30 PM.

**Adjournment to Closed Session**

A motion was made by Ostrowski, second by Sorenson to adjourn to closed session at 7:51 PM. A roll call vote was taken with all members agreeing to adjourn. Motion passed.

**Closed Session**

Closed session began at 7:52 PM. Items discussed included AT&T, common core standards, daycare and student concerns. A motion was made by Rueber, second by Ostrowski to reconvene into open session at 8:30 PM. Motion passed.

**Open Session**

A motion to deny the request for homebound services for a third grade student was made by Sorenson, second by Rueber. Motion passed. The meeting was adjourned at 8:31 PM, on a motion by Cincotta, second by Ostrowski. Motion passed.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk