

Hi there!

We are excited to welcome your student to the new virtual classroom! Their new teachers for this trimester beginning on November 23rd will be Mrs. Slife and Ms. Sanchez. We are both very excited to be working with your student. Now that we are in a new trimester the schedule that your student has been using will be changing. You will receive information regarding the schedule, and mandatory zoom meeting times. Each week, Monday through Thursday they will be expected to complete daily reading and math assignments. This includes checking the Google Classroom to watch any material whether that be lessons, videos, etc. and completing and submitting any work for that day by 3PM. On Friday they will receive a science and social studies assignment that must be completed by 3PM on Friday. They are expected to attend the two mandatory zoom meetings each week at their scheduled time in order to take quizzes, review important topics, and check in. Any questions or concerns can be directed to either of us as we begin this trimester, and no longer to their original homeroom teacher. Attached you will find detailed instructions, as well as the new schedules for the different grade levels. Again, we are very excited to work with your student as we begin this trimester!

Thank you,

Ms. Sanchez & Mrs. Slife

## **Virtual Program Outline - Starting November 23, 2020**

**You will be added to a new Google Classroom: Slife/Sanchez AND starting November 23rd this is the Google Classroom you will use.**

### **Contacts:**

Linda Slife: [lslife@uges.k12.wi.us](mailto:lslife@uges.k12.wi.us)

Alecia Sanchez: [asanchez@uges.k12.wi.us](mailto:asanchez@uges.k12.wi.us)

Alecia Sanchez will be the sole point of contact beginning January 25, 2020.

Please reach out to the above emails starting November 23rd for any questions or concerns in relation to your students virtual education. Parents and students will no longer be contacting their original homeroom teachers regarding their learning. Linda Slife and Alecia Sanchez will be the new virtual teachers, and points of contact.

### **1ST VIRTUAL MEETING!**

**Your first initial zoom meeting will be emailed to you including YOUR specific group information.**

Monday November 23, 2020 AND Tuesday November 24, 2020

3rd Grade: 9:30-10:00

4th Grade Group #1 10:00-10:30

4th Grade Group #2 10:30-11:00

5th Grade Group: 11:00-11:30

### **Description:**

- Virtual teachers are ideally given weekly outlines/lesson plans by Friday of the prior week in order to prepare/prep materials if necessary for posting the following week
- The number of assignments posted each week is at the discretion of the virtual teacher & weekly outlines/lesson plans will be followed to the best of our ability
  - This depends on if certain topics need to be revisited
  - Not all assignments/worksheets provided by the in-person teacher may be used towards the virtual classroom. This is at the virtual teachers discretion to make adjustments/changes if necessary towards how the material is taught
- 2 weekly MANDATORY zoom meetings per week - laid out in weekly outline
- Students are expected to be available during regular school hours to complete assignments, attend zoom meetings, and ask questions if needed: 7:30AM - 2:45PM
- Students will receive a math and reading assignment Monday through Thursday that are to be completed no later than 3PM of THAT SAME DAY. If it is not turned in by the end of that day it will then be considered late and receive a grading penalty
- Students will receive a social studies and science assignment on Fridays that are to be completed no later than 3PM of THAT SAME DAY. If it is not turned in by the end of the day it will then be considered late and receive a grading penalty

**Late Work Policy:**

- 1 day late - 10% of points lost
- 2 days late - you will receive a ZERO

**Schedule:**

Monday - Thursday

- Math & Reading Assignment posted no later than 9:30AM
  - Expected to be turned in by 3PM that SAME DAY
  - \*Assignment selection based on virtual teacher discretion\*

Friday

- Science & Social Studies Assignment posted no later than 9:30AM
  - Expected to be turned in by 3PM that SAME DAY
  - \*Assignment selection based on virtual teacher discretion\*

**Paper Copy Pick-Up if needed:**

- If you need paper copies of the weekly assignments they will be available to pick up in the office on Monday mornings by 10AM. This is only necessary if paper copies are needed due to not being able to print materials, or access them at home any other way. Those assignments are to be completed and submitted by the dates stated on Google Classroom. Google Classroom must still be checked daily for instructional materials, and directions on how the assignment is to be completed and submitted.

### 3RD GRADE VIRTUAL SCHEDULE

\*Daily assignments will be posted everyday by 9:30AM\*

Daily assignments are expected to be turned in by the end of that day at 3PM

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING 7:30-12:00	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Zoom Meeting 9:30-10:00	Work time on daily assignments <ul style="list-style-type: none"> <li>• Social Studies Assignment</li> <li>• Science Assignment</li> </ul>
AFTERNOON 12:30-3:00	Zoom Meeting 1:00-1:30  Make sure daily assignments are submitted by 3PM	Make sure daily assignments are submitted by 3PM	Make sure daily assignments are submitted by 3PM	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul> Make sure daily assignments are submitted by 3PM	Make sure daily assignments are submitted by 3PM

## 4TH GRADE VIRTUAL SCHEDULE

\*Daily assignments will be posted everyday by 9:30AM\*  
 Daily assignments are expected to be turned in by the end of that day at 3PM

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING 7:30-12:00	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Group #1 Zoom Meeting 9:30-10:00  Group #2 Zoom Meeting 10:30-11:00	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Social Studies Assignment</li> <li>• Science Assignment</li> </ul>
AFTERNOON 12:30-3:00	Make sure daily assignments are submitted by 3PM	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul> Make sure daily assignments are submitted by 3PM	Make sure daily assignments are submitted by 3PM	Group #1 Zoom Meeting 1:00-1:30  Group #2 Zoom Meeting 1:30-2:00  Make sure daily assignments are submitted by 3PM	Make sure daily assignments are submitted by 3PM

\*You will be notified what group you are in via email and they will also be in Google Classroom\*

## 5TH GRADE VIRTUAL SCHEDULE

\*Daily assignments will be posted everyday by 9:30AM\*  
Daily assignments are expected to be turned in by the end of that day at 3PM

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING 7:30-12:00	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Work time on daily assignments <ul style="list-style-type: none"> <li>• Reading Assignment</li> <li>• Math Assignment</li> </ul>	Zoom Meeting 9:30-10:00
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