

**JOINT SCHOOL DISTRICT #1, UNION GROVE  
REGULAR SCHOOL BOARD MEETING  
DECEMBER 21, 2020**

**Call to Order**

President Linton Skewes called the meeting to order at 6:32 PM.

**Roll Call & Quorum**

Board members present were Linton Skewes, Julie Ostrowski, Randy Sorenson (V), Dan Gruhn (V) and Scott Cincotta (V). District Administrator Brenda Stevenson, Financial Manager Shelley Retzlaff (V) and recorder Tracey Kiser (V) were also in attendance. Guests included Scott Katterhagen (V) and Jill Brede (V). (V) indicates virtual attendance.

**Minutes**

The school board minutes of November 16, 2020 were reviewed and approved on a motion by Gruhn, second by Cincotta. Motion carried 5-0.

**Treasurer's Report**

The November 2020 treasurer's report was reviewed. Cash on hand - \$1,414,449.33, receipts total \$81,123.42, disbursements total \$774,357.06 and the end balance total is \$721,215.69. The treasurer's report was approved on a motion by Cincotta, second by Sorenson. Motion carried 5-0.

**Vouchers Payable**

**Vouchers Payable** – A motion was made by Sorenson, second by Gruhn to approve vouchers payable in the amount of \$1,155,914.56. Motion carried 5-0.

**PTO Report**

The gifts donated for the Giving Tree are now being picked up by community members.

**Public Comments**

There were no public comments.

**Old Business**

**Election** – Scott Cincotta is the only school board candidate for the spring 2021 election to date.

**New Business**

**WASB Member Recognition, Linton Skewes/Scott Cincotta** – Mr. Scott Cincotta and Mr. Linton Skewes were acknowledged by the Wisconsin Association of School Boards for years of service on our board. Scott Cincotta was acknowledged for 20 years of service and Mr. Skewes for 30 years. Ms. Stevenson thanked both of them for their outstanding dedication to public education.

**COVID-19 Update** – Three virtual teachers were hired for 4K-5<sup>th</sup> grades. 6<sup>th</sup>-8<sup>th</sup> grade teachers elected to keep teaching their virtual students. A 6<sup>th</sup>-8<sup>th</sup> grade virtual student day was held so teachers could have a workday to catch up. Gruhn inquired if the district had considered going virtual following the holidays to avoid a potential spread of COVID. Discussion followed. Ms. Stevenson informed the board the teaching staff is prepared to go virtual at any time if needed.

**Calendar** – The 2021-2022 district calendar will be discussed next month. Gruhn suggested Martin Luther King, Jr. Day be a non-attendance day for students and a workday for teachers.

**Financial Statements** – A motion was made by Gruhn, second by Ostrowski to approve the financial statements as presented. Motion carried 5-0.

**Staff Updates** – Ms. Retzlaff discussed possible professional staff salary schedule changes.

**Building and Grounds Update** – Supervisor Scott Katterhagen is working with the K-4 staff to get their new smart boards installed.

**Technology Updates** – Ms. Jill Brede, the district computer teacher is filling in for Chris McBryde while she is on leave. There are new iPads for kindergarten and several technology/computer samples are still being considered for 1<sup>st</sup> and 2<sup>nd</sup> grades. She has also implemented a service ticket system for staff technology issues.

**Food Service Report** – The average breakfasts served is 34 and the average lunches served is 346.

**Health Aide Report** – There were 166 visits to the health room in the last month, which is down from last month.

**Policy Updates** – There were no policy updates at this time.

**UGES Highlights** – The virtual band and choir concerts will be available for viewing online.

**Coming Dates**

Regular School Board Meeting – January 18, 2021, 6:30 PM, Board Room.

Scott Cincotta stated he would be attending the state convention in January which will be virtual.

**Adjournment**

A motion was made by Cincotta, second by Ostrowski to adjourn the meeting at 7:16 PM. Motion carried 5-0.

Respectfully submitted,

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Linton Skewes, President

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Julie Ostrowski, Clerk